

1. Executive Summary – Abbeywood First School RSA Academy

The findings of this audit reveal that Abbey Wood First School have a robust system of health and safety management this is well managed and very documented. The procedures and protocols that are place in place ensure that Abbey Wood First School not only achieves compliance it goes above and beyond.

At present the schools policy and procedures are under review, the current policy does not pay reference to applicable legislation, a template will be sent with this for your consideration.

Communication of health and safety information is currently managed very well, a health and safety committee has recently been set up to discuss issues and form action plans to deal with such issues swiftly. The school website is used a tool to communicate policies and procedures. The school demonstrated that there is a positive health and safety culture that runs throughout the school.

Documentation is held, easily accessible and well understood. There is an excellent procedure for creating risk assessments these are completed by the teacher carrying out the activity and sent to the Deputy Head teacher for feedback and any amendments made prior to rolling out.

Risk assessments are reviewed and updated either annually or when required.

Regular health and safety checks are completed and documentation held on site highlighting any actions required.

Many staff are trained to an appropriate level to commensurate their role, training has been booked for refresher training in applicable areas. I have advised that more fire marshals are required, but again this has been actioned and training booked.

Abbey Wood First School has a very good management system in place they have been able to demonstrate a clear commitment. The health and safety management system is robust; many employees take on board their health and safety responsibilities and have a firm understanding of this.

The audit found a few areas that require intervention these are set out in the action plan.

To conclude this was possibly one of the most compliant schools I have had the pleasure of auditing.

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MB Health and Safety Ltd Advisor

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